

**IMPLEMENTATION STEPS FOR CREATION OF
CHIEF FINANCIAL OFFICER POSITION**

ESTABLISHMENT OF NEW CIVIL SERVICE CLASSIFICATION FOR CHIEF FINANCIAL OFFICER	INTRODUCTION OF LEGISLATION TO AMEND GOVERNMENT CODE SECTION 20098
Prepare classification request package for submittal to control agencies (SPB and DPA)	Create fact sheets
Conduct salary survey to determine appropriate salary level	Shop for legislation author
Receive control agency approvals	Build support for the concept and introduction of legislation
Develop examination and begin recruitment process	Move bill through the legislative process